

**Hiddenwood Presbyterian Church
Minutes of Stated Diaconate Meeting
March 17, 2021**

I. Opening

The Stated Meeting of the Diaconate of Hiddenwood Presbyterian Church was held on March 17, 2021 in person and via Zoom. Libby Bowman called the meeting to order at 7:00 pm. Libby Bowman opened with a devotional. Motion to approve the minutes from the February meeting by Libby Bowman and seconded by Debbie Carrithers. Motion passed.

In attendance:

Ben Norfleet	Robert Parry	Bill Espich	Gay Huffman
Paige Crowther	Chris Manry	Libby Bowman	Carey Gerstner
Melanie White	Jodie Bayne	Debbie Carrithers	Pastor Charles Tucker
Hillary Spencer	Ben Sharkey		

Not Present:

Dan Tomblin (Ex)

II. New Business:

III. Committee Reports

A. Mission – Bill Espich

The Mission Committee met via email this month. Committee members include Nancy Horgan, Shawen Bartol, Barbara Adams, Bill Sharkey, Don Kane and Bill Espich.

1. Dates have been established for several activities and plans are starting to be made. The committee is moving forward with scheduled events and will adjust plans as needed when dates draw closer.
2. The Market for Mission will set up August 8-12th and will open August 14th-21st and clean-up will be August 22nd-23rd.
3. The Fall Festival will have pumpkins arrive October 9th and pumpkin sales will be October 10th-31st and the Fall Festival date is October 16th.
4. The Thrive Spring Shoe Drive will begin on March 14th with time off for Easter.
5. We continue to investigate plans for the next Rise Against Hunger Food packaging event, different ways to outreach to Hiddenwood Elementary School and to outreach to the Free Methodist Central African Congregation as well as the possibility of volunteering with Habitat for Humanity.

B. Food and Fellowship-Gay Huffman/Paige Crowther

The FF/CC committee met this month via email.

1. Food and Fellowship
 - a. Sandwich Wednesdays for the Salvation Army continues. We are providing between 80-100 sandwiches each week.
2. Congregational Care

- a. There have been no services for which our committee was needed at the church this past month.
 - b. Cards and calls continue to go out to our Homebound community. This month we are focusing on getting Easter cards sent.
- C. Property - Chris Manry
- The Property Committee met March 4, 2021. Members in attendance: Chris Manry, Ken Koehler, Belinda Hammond, Robert Parry, Paige Crowther, Bob Crowther, Jimmie Espich and Neal Shawen
1. Belinda's Report
 - a. Belinda reported that Masters Mechanical had relocated the exit sign near the sanctuary choir loft. Chris Manry stained the wood where the sign had previously been. Masters Mechanical also worked on the 2 mini splits in the library and found there is a refrigerant leak.
 - b. Security 101 has completed the installation of the intercom system at the office entrance doors.
 - c. Neal Shawen cleaned the grease trap in the kitchen in preparation for a possible inspection by the city wastewater inspector.
 - d. Two P-tac units need to be replaced (compressor issue). Rooms 116 and 121.
 - e. The faucet in the sink in room 116 needs to be repaired or replaced.
 - f. The outside storage room where the kiln is located needs to be cleaned out and reorganized and the boiler room is in need of some reorganization. Neil Shawen has some ideas about reorganization of the boiler room and committee members will assist in that endeavor.
 2. Ken Koehler's Report:
 - a. Ken spent a day last week picking up branches and debris on the church grounds. He also fixed a leaking pipe in the hall behind the sanctuary and with the help of Neal, Ken also replaced the damaged ceiling tiles.
 3. Committee Members Report:
 - a. Neal has informed us that the contractor who worked on the gas line repairs for the city is responsible for fixing the sink hold on the church property. He plans to call them and address the problem.
 4. Action Items:
 - a. Jimmie Espich has volunteered her expertise in taking care of the flowers and bushes near the office entrance in the near term. She volunteered to have a walk around meeting with members of the property committee to make a long-term plan for improving the appearance of the grounds. This will involve pruning and replacing some of the plants and trees on the grounds. Jimmie, Belinda, Paige, and Hilary are to schedule this meeting in the near future.
 - b. We have scheduled a tentative date of April 17 for the clean-up of the outside storage room and possibly the boiler room. Paige has volunteered to spray the weeds on the grounds in the next few weeks.
 5. Items for Session: None

- D. Evangelism & Communications – Melanie White and Ben Norfleet
The Evangelism/Communications Committee met via email this month.
- a. Barbara Adams, Carey Gerstner and Randy Dressler from SignMedia, attended the City Council Meeting on Tuesday March 9th. The city manager had recommended to approve our request for a LED sign and the council voted 7-0 in approval.
Randy Dressler from SignMedia said that the sign should be up and ready by the end of April. Thank you, Barbara and others, for their continued efforts and support of this project. The LED sign will provide a better way to communicate with our neighborhood about the programs and events at Hidenwood Presbyterian has to offer.
 - b. Barbara Adams continues to put out the Hidenwood Herald as well as the News You Can Use to help keep members updated on events and happenings within the church.
 - c. During the Lenten Season, Barbara Adams is also emailing a weekly Lenten Devotional from the Presbyterian Outlook to church members.

IV. Old Business:
None

- V. Pastor Report – Reverend Charles Tucker
- A. We continue to offer live stream and in person worship. Number of viewers continues to grow. We continue to work on improving quality of video.
 - B. Offering a Lenten study series on Sunday mornings at 9am. Next series will be a Pentecostal series.
 - C. Maundy Thursday service, Good Friday (Tenebrae) service and Easter sunrise service (7am) will be offered in person at Hidenwood.

- VI. Rejoicing & Weeping
- A. Prayers for the family of Etienne Bote-Tshiek (retired PEVA Congo Missionary and past member of Hidenwood Presbyterian Church) who recently passed away after struggling with COVID-19. No memorial or funeral plans are in place at this time.
 - B. Continued prayers for Bill Espich’s granddaughter. She continues to progress well through her cancer treatments and should hopefully finish during the summer.

- VII. Adjournment
There being no further business, Debbie Carrithers closed the meeting with prayer. Debbie Carrithers motioned to adjourn, and it was seconded by Bill Sharkey. The meeting was adjourned at 7:49 pm.

Respectfully submitted,
Melanie White, Secretary